



APPLICATION FORM FOR CHARITY DONATIONS

PLEASE READ CAREFULLY BEFORE COMPLETING THE APPLICATION

- Applications shall be from a recognized/registered Association, Non-Governmental Organization (NGO) or Intergovernmental Organization.
- Application forms from a recognized/registered Association shall be accompanied by the registration certificate of the charity organization.
- The maximum amount of grant shall not exceed €10,000 within a calendar year.
- Incomplete applications shall not be considered.
- All grantees shall acknowledge receipt of funds within 30 days.
- All grantees shall submit a report within 6 (six) months after receipt of the funding.
- All applications shall be subject to review and approval by the Staff Council Executive Committee.

Application forms shall be emailed to:

PresidentStaffCouncil@iaea.org

or sent by post to:

President, IAEA Staff Association
Vienna International Centre,
P.O. Box 100, A-1400 Vienna, Austria

All correspondence shall be sent only to the name and email address that appear on this page
We reserve the right to contact organizations to confirm the information provided in this application.

GENERAL INFORMATION

Project Title:
Country, City of project site:
Name of recognized/registered Association, NGO or Intergovernmental Organization:
Address:

Contact Person:

Email:

Phone:

If this form has been completed/submitted by an IAEA staff member in support of the above-mentioned project, please provide your contact details:

ABOUT THE ORGANIZATION

Has your organization received funding from the IAEA Staff Association before?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If so, when?		
What are the goals and objectives of your organization? (<i>Attach brochures and list web site info</i>)		
When was your organization founded?		
Is your organization recognized as:		
Recognized/registered Association	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Non-Governmental Organization (NGO)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Intergovernmental Organization	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Please briefly summarize the main projects/activities of your organization during the past year:

What is/are your organization's regular source(s) of funding? (Please indicate in percentage) We reserve the right to ask for account details when the project is shortlisted.	
Source	Percentage
Membership fees	%

Self-generated (donations/fund-raising) income	%
Government	%
International Organizations	%
Others (please specify)	%
TOTAL	100%

PROPOSED PROJECT FOR FUNDING:

(Attach any relevant brochures, documents and pictures if available)

Please describe briefly the project for which you are seeking funding.

BANKING INFORMATION

Please complete the following information on the bank where the funds will be deposited:

Name of account holder: (Shall be the name of the organization applying for charity donation)	
Bank name:	
IBAN:	
BIC:	

This application has been prepared and submitted by:

Name:
Title:
Date: